

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

### EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair  
Kathy Johnson, Vice Chair  
Adam Warpinski, Pat Wetzel, Jesse Brunette

### EDUCATION & RECREATION COMMITTEE

Thursday, April 1, 2010

5:30 p.m.

Rm 200, Northern Building

305 E. Walnut Street

- I. Call meeting to order.
  - II. Approve/modify agenda.
  - III. Approve/modify minutes of March 4, 2010.
1. Review minutes of:
    - a) Library Board (February 18, 2010).

### Communications

2. Communication from Supervisor Knier – Relating to the Library system in Brown County to eliminate fee charged for library patrons and Brown County residents who do not have their library card in hand while utilizing services. (Referred from March County Board.)
3. Communication from Supervisor Scray – With fears of revenue from State and Federal sources being cut, I am asking each Department Head to decide ahead of time where they could cut another 10%, if needed, while doing their budget process. This may include mandated services that department heads feel are not beneficial to County and the penalties are not severe. (Referred from March County Board.)

### Parks

4. Budget Status Financial Report December 31, 2009.
5. Budget Adjustment Request (#10-30): Increase in expenses with offsetting increase in revenue (see attached).
6. Director's Report for February, 2010.

### NEW Zoo

7. Budget Status Financial Report for December 31, 2009.
8. Zoo Monthly Activity Report for.
  - a. Visitor Center Operation Reports:
    - i. Admissions Revenue Attendance.
    - ii. Gift Shop, Concessions & Zoo Pass Revenue.
  - b. Curator's Report - Animal Collection Report
  - c. Education & Volunteer Programs Report for February, 2010.
9. Director's Report.

**Library**

10. Budget Status Financial Report for December 31, 2009.
11. Budget Adjustment Request (#10-29): Increase in expenses with offsetting increase in revenue (see attached).
12. Director's Report.

**Museum**

13. Budget Status Financial Report for December 31, 2009.
14. Attendance & Admission, February 2010.
15. Director's report.

**Golf Course**

16. Golf Course Financial Statistics as of March 14, 2010.
17. Budget Analysis Report for December 31, 2009.
18. Superintendent's Report.

**Resch Centre/Arena/Shopko Hall**

19. February Attendance for the Brown County Veterans Memorial Complex.

**Other**

20. Audit of bills.
21. Such other matters as authorized by law.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97/agendas/edrec/April1\_2010.doc

## PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on February 18, 2010 at 6:00 p.m. in the Board Room of the Brown County Central Library, 515 Pine Street, Green Bay WI

**PRESENT:** TERRY WATERMOLEN, DENISE BELLMORE, CARLA BUBOLTZ, MONICA GOLOMSKI, JOHN HICKEY, PAUL KEGEL, KATHY PLETCHER, TONY THEISEN

**ALSO PRESENT:** LYNN STAINBROOK, MARY RYAN, LORI DENAULT, SUE LAGERMAN, CURT BEYLER, (staff); and KEVIN RAYE (Brown County Information Services staff).

President Terry Watermolen called the meeting to order at 6:00 p.m.

### APPROVAL/MODIFY AGENDA

There were no modifications to the agenda. Terry noted that Bob Heimann was ill and would not be in attendance but would be rescheduled at a later date. Kevin Raye, I.S. Network Support Manager was present. Motion by Kegel, seconded by Hickey, to approve the agenda. Motion carried.

### MINUTES, BILLS AND COMMUNICATIONS

There being no changes or modifications, the January 21, 2010 meeting minutes stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

No communications were received by the Board.

### OPEN FORUM FOR THE PUBLIC

There were no members of the public present to address the Board.

### INFORMATION SERVICES REPORT ON SERVICES RECEIVED

Kathy Pletcher commented on her meeting with Bob Heimann saying that I.S. is willing to work on working together, including improving communication, for the technological needs and demands of the library. Kathy reported how Kevin has been working with UWGB staff and methods and procedures for identifying and tracking issues are progressing. Kevin distributed handouts that charted how the libraries connect to the Central fiber optic network and also a breakdown of a week's worth of Internet traffic and bandwidth use. Streaming media utilizes the most bandwidth. Discussion ensued regarding increasing bandwidth to diminish bottlenecks in connections. I.S. is seeking pricing for this and should have some figures in a couple weeks. Kevin went on to explain how the infrastructure was built, the redundancies that are in place and the ability to extend fiber to different locations. I.S. recognizes the library as their 2<sup>nd</sup> biggest customer and is working to satisfy the needs of library patrons. Kevin also noted that with the infrastructure in place, rolling out computers purchased from UWGB will only take 2 or 3 days. There won't be a need to put them in storage as profiles and software will have already been installed. It was asked if fiber pipe qualified for E-Rate funds. It was suggested that Mark Merrifield might know the answer. The Board found the discussion with Kevin very helpful and informative.

### FINANCIAL SECRETARY'S ANNUAL REPORT

John Hickey reported on and reviewed the following Special Library Funds as of December 31, 2009: Fredricka Crane Trust, designated for the purchase of art and music books, principle balance: \$7474, interest funds available to spend: \$156; Lester Wood Trust, designated for maintenance of the Central Library Memorial Garden, principle balance: \$13,432, interest funds available to spend: \$5455; Nicolet National Bank account balance (donated funds designated to the Space Needs Analysis of the Central Library and related studies), \$8,903.

### FACILITIES REPORT

- a. **Solar Energy Project at Kress Lynn** and Carla recently attended a meeting and Lynn reported that Focus on Energy had changed their incentive plan and the level of contribution changed from 75% to 50%. This has not deterred the group. They continue to be very enthusiastic and hope to complete the project by August, 2010. The fund-raising goal for the solar-electric equipment is between \$52,000 and \$105,000. Once the application is approved, the commitment for payment is guaranteed. Paul Kegel mentioned that the De Pere Beautification Committee would like to suggest to their donors to contribute to the SEEDs project since the Beautification Committee is well funded for their projects this year. Lynn suggested Paul speak to Randy Lawton regarding fundraising. Publicity and marketing materials are available and could be included with any correspondence that is distributed.
- b. **Energy Conservation Methods Update** An ECM Priority and Progress chart was distributed. Lynn noted that this chart was developed with Bill Dowell's input on how to best allocate the \$50,000 allocated in the energy grant. Curt reported that some projects are completed. Tracking savings may be difficult because there are many variables involved. Top priorities include lamp replacement at the Central Library and Southwest, Kress, Ashwaubenon, and

Weyers-Hilliard branches. Second-level priorities include sealing duct leaks at the Kress and Ashwaubenon branches and building envelope improvements at the Southwest Branch. Some of these projects are important to complete before a re-commissioning of an entire building is done. Re-commissioning involves an assessment of all mechanical systems to ensure that all systems are working to the original specifications. The DDC engineering at Weyers-Hilliard is complete and installation should take place soon. If projects come in under cost, other projects on the list could be completed. It is important to know that the decisions for the prioritization of these improvements is to move the library system forward while considering the greatest impact of payback in a short period of time in a responsible, proactive way. Lynn noted that these ECMs are from the studies conducted by General Energy Corp. on five buildings. The other buildings will be looked at and items added to the list. Energy savings could be seen with improved insulation at Pulaski and night setbacks at Pulaski and Wrightstown.

- c. **East Branch Lease Committee Update** Terry reported that he and John Hickey continue to work on this. The new owner has engaged a new real estate agent and progress is underway.
- d. **Progress on RFP for Architectural Services** Kathy and Lynn, with other members of the committee, reviewed 16 proposals, reviewed scores and narrowed the list. Phone interviews will be made to narrow the list further to about 2 or 3 proposals. An end date has not been set but the intent is to keep things moving along. A date in March is the target for interviews. Experiences in libraries, LEED, energy efficiency, and alternate energy sources were considered important factors.

#### **ACCOUNTANT'S REPORT**

- a. **Financial Report** A financial report was not available because numbers have not been finalized.
- b. **Acceptance of Gifts Grants and Donations** A report was not available because numbers are not final.
- c. **Carryover Funds** An updated list of projects budgeted in 2009 was presented as follows with an estimated carryover built into the ECMs and Books, Periodicals and Subscriptions.

PROJECTS APPROVED	PROJECT	ACCT. NO	Project Cost
<b>County Levy</b>			
Library Automation System	Operations	105.050.020.100.5335	2,609
Self-Check - Kress, East	Operations	105.050.020.003.6110.020	35,000
Self-Check - Kress	Operations	105.050.023.011.6110.020	19,593
Self-Check - Kress	Operations	105.050.023.011.5395	3,164
Self-Check - Ashwaubenon	Operations	105.050.023.009.6110.020	11,955
Self-Check - Ashwaubenon	Operations	105.050.023.009.5395	3,164
Armored Delivery Service	Operations	105.050.020.100.5700	8,640
Direct Digital Controller for Weyers-Hilliard	Facilities	105.050.023.013.6110.020	37,595
Replace 30 public computers	Operations	105.050.020.100.5300.003	20,000
Adobe Professional software (2)	Operations	105.050.020.100.5335	630
Installation of card payment option on cash drawers	Operations	105.050.020.100.5700	585
Energy Conservation Measure (ECM) purchases	Facilities	105.050.020.002.5307.300	31,650
Books, Periodicals, & Subscriptions	Operations	105.050.021.100.5330	50,000
<b>Total County Levy Carryover</b>			<b>224,585</b>
<b>Donations</b>			
Supplies & Programming	Operations	106.050.400.5300	8,871
Magnification System (hardware) - Ashwaubenon	Operations	106.050.400.5395	1,000
Magnification System (software) - Ashwaubenon	Operations	106.050.400.5335	1,000
Self-check card payment option - Kress & East	Operations	106.050.400.5395	6,328
Wireless printing & E-commerce	Operations	106.050.400.5335	11,395
<b>Total Donation Carryover</b>			<b>28,594</b>
<b>Total County Levy and Donation Carryover</b>			<b>253,179</b>

**Motion** by Golomski, seconded by Kegel, to authorize the carryover of funds as presented. **Motion carried.**

### APPROVAL OF WI PUBLIC LIBRARY ANNUAL REPORT

Lori Denault distributed draft copies of the Annual Report as of February 18, 2010. She reviewed the information that still needed to be added to the report. After discussion regarding the Statement Concerning Public Library System Effectiveness on page nine of the report, the Board agreed that the system **did** provide effective leadership and adequately met the needs of the library unlike last year when effective leadership was not provided. The Board would like a statement included in this section to document that progress is being made and continues to be worked on. **Motion** by Kegel, seconded by Bellmore, to approve the Annual Report and authorize Lori to make any necessary changes and updates; and to include a statement referring to progress being made on page nine. **Motion carried.**

### LATE OPENING ON FRIDAY, 10/8/10 FOR THE PURPOSE OF AN ALL-STAFF WORKSHOP

**Motion** by Buboltz, seconded by Hickey, to approve the delay of opening libraries to 2:00 p.m. on Friday, October 8, 2010 for staff development and training with Warren Graham, author of *The Blackbelt Librarian*. **Motion carried**

### APPROVE TABLE OF ORGANIZATION AND ADVERTISING FOR OPEN POSTIONS

As a result of a 2009 unit clarification three Librarian III positions and two Librarian II positions were reclassified to Library Supervisors. One of the Librarian III staff retired. The staff in the two Librarian II positions were promoted to Library Supervisors and to fill the needs in the departments they vacated, one Librarian II is deleted to create one 50% Senior Library Assistant in the Circulation Department and one 53% Librarian I position in the Children's Department. Additionally, technology has become an increased responsibility of the Library Accountant's position. This position has been reclassified to Library Automation and Financial Services Manager. The financial impact of these changes is as follows:

	SALARY	FRINGE	TOTAL
<b>OLD STRUCTURE</b>			
1 Librarian II @ 37.5 hrs/wk – Children's	47,710.	23,460.	71,1700
1 Accountant @ 40+ hrs/wk - Administration	54,449.	26,573.	81,022.
<b>Total</b>	<b>102,159.</b>	<b>50,033.</b>	<b>152,192.</b>
<b>NEW STRUCTURE</b>			
1 Senior Library Assistant @ 18.75 hrs/wk	17,039.	8,316.	25,355.
1 Librarian I @ 20 hrs/wk	23,014.	11,325.	34,339.
1 Lib.Automation & Financial Services Mgr.	57,764.	27,727.	85,491.
<b>Total</b>	<b>97,817.</b>	<b>47,368</b>	<b>145,185</b>
<b>Net Savings</b>	<b>\$4,342.</b>	<b>\$2,665.</b>	<b>\$7,007.</b>

This table of organization change and subsequent annual savings of \$7,007.00 will be reported to the Education & Recreation Committee on February 25, 2010 as part of the Director's Report and will be attached to the meeting minutes.

**Motion** by Kegel, seconded by Golonski, to approve the change in the Table of Organization, effective March 1, 2010. **Motion carried unanimously.**

Discussion continued regarding how best to advertise for open positions under the county's current hiring freeze. The new Senior Library Assistant and Librarian I positions will be posted in-house. The Facility Manager position, was evaluated, determined to be essential to the entire library operation, and hiring this position is the most efficient and economical direction to move in. The assessments conducted by Boldt support the need for a Facilities Manager. The question is if the library should follow the county's procedures and write a justification to fill and present it to the Human Resources Manager, County Executive, and the head of the Department of Administration. If approved, it will then need to be presented to the County's Executive Committee and if not approved, presented to the County Board. The alternative is for the Library Board to act on its own authority as outlined in WI Statute Chapter 43 and as was past procedure under similar circumstances. Lynn feels strongly that the staff positions are necessary. **Motion** by Buboltz, seconded by Hickey, following careful consideration and lengthy discussion, understanding that a hiring freeze is imposed, and given past cooperation with the County and the County Executive, the Board authorizes and recommends that the Library Director move forward on filling vacant positions as approved in the Table of Organization and deemed essential to the library system and present the economic advantages of doing so. **Motion carried.**

**NICOLET FEDERATED LIBRARY SYSTEM**

Monthly Update Denise Bellmore reported that the NFLS Board meeting was rescheduled for February 23. John indicated that the Executive Committee would be meeting with the auditors before that.

**PRESIDENT'S REPORT**

Terry complimented Lynn and Kathy for being two of the 20+10 people you should know according to the Bay Business Journal.

**DIRECTOR'S REPORT**

The Director's Report was distributed. Lynn reported that Attorney Chris Froelich was appointed to the Library Board; the County department head retreat was held at the Central Library; staff visited the Oshkosh Public Library; NFLS has hired a Drupal consultant; several staff were recognized at the annual county recognition dinner including Mary Ryan and Lori Denault; Dave Baumann from I.S. security is good to work with and the Friends of BCL held their annual meeting. There is interest in a new branch in Pulaski. Lynn said this idea is in the very early stages and will share information as she receives it. PC Reservation and print management systems are working fine but the Library Payment Centers (LPCs) continue to be a problem.

**SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW**

None.

**ADJOURNMENT**

**Motion** by Pletcher, seconded by Hickey, to adjourn the meeting. **Motion carried.**  
The meeting adjourned at 9:30 p.m.

**NEXT REGULAR MEETING**

March 17, 2010

Central Library

6:00 p.m.

Respectfully submitted,  
Carla Buboltz, Secretary  
Sue Lagerman, Recording Secretary

Brown County

Parks

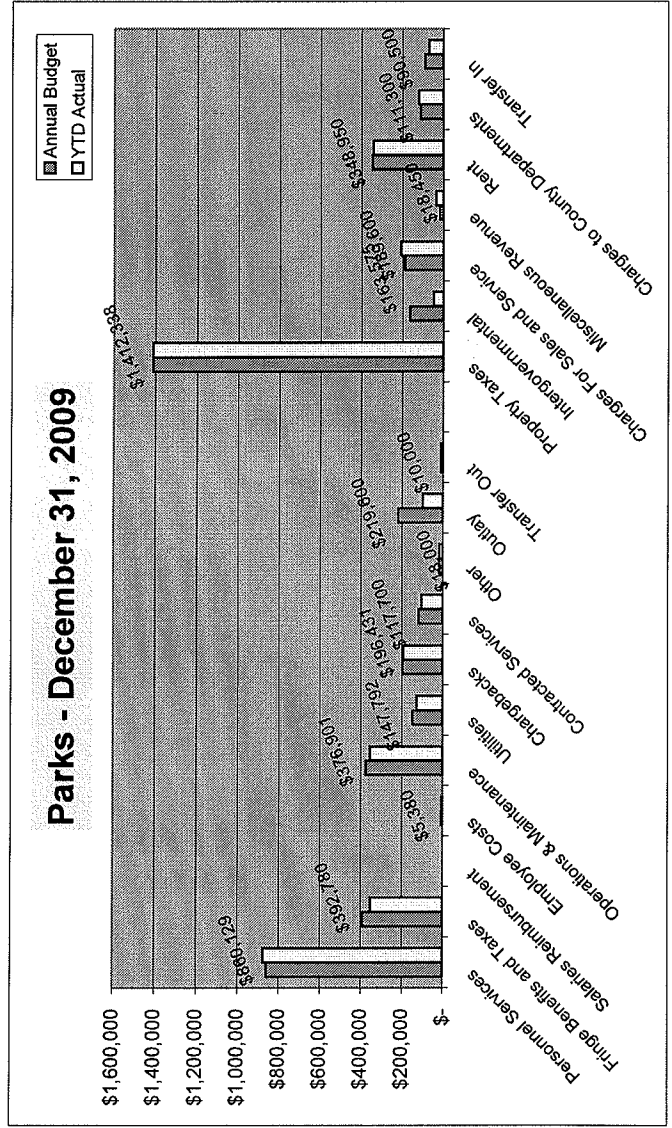
Budget Status Report

12/31/2009

	Annual Budget	YTD Actual
Personnel Services	\$ 860,129	\$ 876,118
Fringe Benefits and Taxes	\$ 392,780	\$ 351,984
Salaries Reimbursement	\$ -	\$ -
Employee Costs	\$ 5,380	\$ 5,153
Operations & Maintenance	\$ 376,901	\$ 354,407
Utilities	\$ 147,792	\$ 126,329
Chargebacks	\$ 196,431	\$ 192,964
Contracted Services	\$ 117,700	\$ 104,168
Other	\$ 18,000	\$ 18,000
Outlay	\$ 219,600	\$ 97,812
Transfer Out	\$ 10,000	\$ 10,000
Property Taxes	\$ 1,412,338	\$ 1,412,338
Intergovernmental	\$ 163,575	\$ 47,600
Charges For Sales and Service	\$ 189,600	\$ 207,023
Miscellaneous Revenue	\$ 18,450	\$ 36,340
Rent	\$ 348,950	\$ 345,021
Charges to County Departments	\$ 111,300	\$ 120,402
Transfer In	\$ 90,500	\$ 70,759

<b>HIGHLIGHTS:</b>
Revenues exceeded expenditures at year end.
<b>Expenses:</b>
Total expenses to date: \$2,136,935

<b>Revenues:</b>
Total revenues to date: \$2,239,482



## BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2		
<input type="checkbox"/> a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
<input type="checkbox"/> b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
<input type="checkbox"/> Category 3		
<input type="checkbox"/> a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
<input type="checkbox"/> b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	122.062.061.5307.100	Cross Country Ski – Equip Repairs/Maintenance	\$2,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	122.062.061.5395	Cross Country Ski – Equipment Non-Outlay	\$5,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	122.3300.200	Cross Country Ski – Fund Balance Applied	\$7,000

## Narrative Justification:

In the Cross-Country Ski special revenue account equipment non-outlay we will purchase 2 pull-behind sleds for Neshota Park and Barkhausen Waterfowl Preserve snowmobiles for emergency rescue purposes as well as a trail roller for Neshota Park to improve staff efficiencies and trail quality. The increase in equipment repairs and maintenance is needed to cover unanticipated repairs to a grooming snowmobile. Funds for these expenditures will come from special revenue account reserves.

## AUTHORIZATIONS

WE David  
Signature of Department Head

Department: SPM

Date: 3/18/10

Sam R  
Signature of Executive

Date: 3/11/10

3/10/10



# DIRECTOR'S REPORT

## Facility & Park Management February 2010

Marv Hanson

### **Fairgrounds**

- Park security, park inventory & daily campground monitoring
- Process maintenance work orders
- Snow plowing as necessary
- Shop expansion and reorganization

### **Neshota Park**

- Cleaning, security checks and park inventory
- Open cross-country ski trails – ski trail grooming and trail inspection
- Snow plowing as necessary
- Install duck nesting boxes

### **Way-Morr Park**

- Security checks and park inventory

### **Lily Lake**

- Cleaning, security checks and park inventory
- Boat launch collection and enforcement
- Snow plowing as necessary
- Install duck nesting boxes on lake shore

### **Wrightstown Park**

- Security checks and park inventory

### **Fonferek Glen**

- Cleaning, security checks and park inventory
- Monthly sign inventory checklist
- Snow plowing as necessary

## Matt Kriese

### **Barkhausen**

- Hosted Duck Club and BC Conservation Alliance meetings
- Snow removal as necessary from drives, walks and skating pond
- Outdoor education programming preparations, birch bark peeling, etc.
- Prepared property boundary for fence (brushing, etc.)
- Animal husbandry duties
- Attended N.E. WI Naturalist Association meeting
- Snowshoe rental duties
- XC Ski Trail grooming
- Garage door installations complete in shop
- Archibus PM's complete
- Resource management (waterfowl nesting) clearing and cleaning

### **Special Events or Programs**

- School Programming – 793 attendees
- After-School Programs – 54 attendees
- Public Programs – 71 attendees
- UWGB Internship – 1 volunteer
- Volunteers - 19

### **Suamico Boat Launch**

- Snow removal from lot as necessary
- Inspections of restroom building

### **Fox River Trail**

- Greenleaf access lot snow removal
- Inspect snowmobile trail and close trails as necessary
- Maintain dog waste stations
- Maintain St. Francis restroom
- Maintain closure under Hwy 172 as construction began

### **Mountain-Bay Trail**

- Open/close snowmobile gates as necessary
- Inspect snowmobile trail
- Access lot snow removal
- Maintain dog waste stations

### **Devil's River Trail**

## Rick Ledvina

### **Bay Shore Park**

- Continued to cut downed wood for sales in campground
- We currently do security checks of the facility on a regular basis to maintain the integrity of the park
- Snow removal as needed

### **Brown County Park/Pet Exercise Area**

- Removed trees for firewood at Bay Shore
- Repaired fence line so the dogs wouldn't get out
- Snow removal as needed

### **Pamperin Park**

- We continue to cut wood for Bay Shore
- Reorganized front break room for good housekeeping practices
- Snow removal as needed

### **VandeHei Property**

- Security checks of the facility on a regular basis to maintain the integrity of the Park

### **Wequiock Falls**

- Security checks of the facility on a regular basis to maintain the integrity of the Park

### **Brown County Golf Course Ski Trails**

- The trails were groomed as needed. We are seeing some consistent use of them.

## Jon Rickaby

### **Reforestation Camp**

- Completed 101 work orders
- Park and Zoo snow removal
- Trail grooming
- Building cleaning and rentals
- Lodge sales and service
- Ashwaubenon Nordic Ski Race grooming and maintenance
- Snowmobile repairs
- Utility vehicle repairs
- Inspections
- Supply runs as needed
- Zoo Visitor Center modifications to ready it for Spring

# PRODUCTION \*Brown Co\* PRODUCTION Zoo Monthly Budget Report through 12/31/2009

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	YTD Budget Less Transactions	% Used / Rec'd	Prior YTD Total
Fund: 640 - New Zoo									
<b>Revenues</b>									
IGV - Intergovernmental									
4303 - Local grant revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
IGV Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
CSS - Charges for sales and services									
4600.705 - Charges and fees - Daily	662,750.00	0.00	662,750.00	3,336.00	0.00	672,382.29	(9,632.29)	101%	660,307.46
4600.763 - Charges and fees - Event parking	0.00	0.00	0.00	0.00	0.00	(2.00)	2.00	+++	26.78
4601.004 - Sales - Vending machine	150,000.00	0.00	150,000.00	912.65	0.00	163,638.14	(13,638.14)	109%	151,034.41
4601.770 - Sales - Passes	120,000.00	4,000.00	124,000.00	8,533.00	0.00	149,447.60	(25,447.60)	121%	122,997.55
4601.771 - Sales - Programs	14,000.00	0.00	14,000.00	1,417.00	0.00	18,981.22	(4,981.22)	136%	16,791.00
4601.772 - Sales - Special events	90,000.00	0.00	90,000.00	2,284.24	0.00	95,366.79	(5,366.79)	106%	109,230.16
4601.773 - Sales - Gift shop	262,500.00	0.00	262,500.00	1,708.66	0.00	232,619.44	29,880.56	89%	226,130.89
4601.774 - Sales - Concessions and Food	215,000.00	0.00	215,000.00	2,085.63	0.00	213,737.01	1,262.99	99%	191,951.22
CSS Total:	\$1,514,250.00	\$4,000.00	\$1,518,250.00	\$20,257.18	\$0.00	\$1,546,170.49	(\$27,920.49)	102%	\$1,480,469.47
MRV - Miscellaneous revenue									
4600 - Miscellaneous	25,000.00	0.00	25,000.00	3,600.85	0.00	18,463.48	6,536.52	74%	25,068.58
MRV Total:	\$25,000.00	\$0.00	\$25,000.00	\$3,600.85	\$0.00	\$18,463.48	\$6,536.52	74%	\$25,068.58
CIB - Contributions									
4901 - Donations	10,000.00	0.00	10,000.00	15,312.00	0.00	23,643.82	(13,643.82)	236%	44,958.65
4901.700 - Donations - Conservation	0.00	0.00	0.00	(76.05)	0.00	53.11	(53.11)	+++	0.00
CIB Total:	\$10,000.00	\$0.00	\$10,000.00	\$15,235.95	\$0.00	\$23,696.93	(\$13,696.93)	237%	\$44,958.65
CPC - Capital contributions									
9001 - Capital Contribution	145,000.00	0.00	145,000.00	0.00	0.00	22,310.00	122,690.00	15%	423,624.84
CPC Total:	\$145,000.00	\$0.00	\$145,000.00	\$0.00	\$0.00	\$22,310.00	\$122,690.00	15%	\$423,624.84
IIE - Interest & investment earnings									
4905 - Interest	300.00	0.00	300.00	(2,667.25)	0.00	818.60	(318.60)	206%	13,038.71
IIE Total:	\$300.00	\$0.00	\$300.00	(\$2,667.25)	\$0.00	\$618.60	(\$318.60)	206%	\$13,038.71
TRI - Transfer in									
9002 - Transfer in	0.00	0.00	0.00	710,476.88	0.00	710,476.88	(710,476.88)	+++	0.00
TRI Total:	\$0.00	\$0.00	\$0.00	\$710,476.88	\$0.00	\$710,476.88	(\$710,476.88)	+++	\$0.00
Revenue Totals:	\$1,694,550.00	\$4,000.00	\$1,698,550.00	\$749,903.61	\$0.00	\$2,324,736.38	(\$626,186.38)	137%	\$1,987,158.25
<b>Expenditures</b>									

User: Rentmeester, Kara

Pages: 1 of 5

3/16/2010 1:10:25 PM

# Zoo Monthly Budget Report through 12/31/2009

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
<b>COS - Cost of sales</b>									
5000.006 - Cost of sales - Do Not Use	0.00	0.00	0.00	0.00	0.00	534.90	(534.90)	+++	0.00
5000.773 - Cost of sales - Gift shop	125,000.00	0.00	125,000.00	7,510.68	0.00	119,149.40	5,850.60	95%	104,994.09
5000.774 - Cost of sales - Concessions and Food	85,000.00	0.00	85,000.00	1,613.97	0.00	88,521.40	(3,521.40)	104%	78,488.21
<b>COS Total:</b>	<b>\$210,000.00</b>	<b>\$0.00</b>	<b>\$210,000.00</b>	<b>\$9,124.65</b>	<b>\$0.00</b>	<b>\$208,205.70</b>	<b>\$1,794.30</b>	<b>99%</b>	<b>\$183,482.30</b>
<b>PER - Personnel services</b>									
5100 - Regular earnings	570,542.00	0.00	570,542.00	43,150.14	0.00	513,537.28	57,004.71	90%	471,620.48
5102.100 - Paid leave earnings - Paid Leave	0.00	0.00	0.00	16,005.00	0.00	44,833.85	(44,833.85)	+++	41,544.00
5103.000 - Premium - Overtime	13,000.00	0.00	13,000.00	1,520.92	0.00	8,707.35	4,292.65	67%	7,860.50
<b>PER Total:</b>	<b>\$583,542.00</b>	<b>\$0.00</b>	<b>\$583,542.00</b>	<b>\$60,676.06</b>	<b>\$0.00</b>	<b>\$567,078.48</b>	<b>\$16,463.51</b>	<b>97%</b>	<b>\$521,024.98</b>
<b>FBI - Fringe benefits and taxes</b>									
5110.100 - Fringe benefits - FICA	192,799.00	0.00	192,799.00	4,548.48	0.00	42,712.91	150,086.09	22%	38,580.07
5110.110 - Fringe benefits - Unemployment compensation	0.00	0.00	0.00	1,815.00	0.00	8,621.00	(8,621.00)	+++	2,653.00
5110.200 - Fringe benefits - Health Insurance	0.00	0.00	0.00	7,756.17	0.00	81,538.17	(81,538.17)	+++	83,506.34
5110.210 - Fringe benefits - Dental Insurance	0.00	0.00	0.00	638.27	0.00	6,135.87	(6,135.87)	+++	5,096.18
5110.220 - Fringe benefits - Life Insurance	0.00	0.00	0.00	5.07	0.00	90.45	(90.45)	+++	58.68
5110.235 - Fringe benefits - Disability Insurance	0.00	0.00	0.00	323.15	0.00	3,855.08	(3,855.08)	+++	4,345.71
5110.240 - Fringe benefits - Workers compensation insurance	0.00	0.00	0.00	27.42	0.00	329.04	(329.04)	+++	101.52
5110.300 - Fringe benefits - Retirement	0.00	0.00	0.00	2,325.85	0.00	19,118.14	(19,118.14)	+++	17,732.76
5110.310 - Fringe benefits - Retirement credit	0.00	0.00	0.00	2,620.80	0.00	22,764.47	(22,764.47)	+++	20,389.19
<b>FBI Total:</b>	<b>\$192,799.00</b>	<b>\$0.00</b>	<b>\$192,799.00</b>	<b>\$20,080.19</b>	<b>\$0.00</b>	<b>\$183,165.13</b>	<b>\$9,633.87</b>	<b>95%</b>	<b>\$172,445.44</b>
<b>EMP - Employee costs</b>									
5203.100 - Employee allowance - Clothing	800.00	0.00	800.00	0.00	0.00	1,205.03	(405.03)	151%	563.84
<b>EMP Total:</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,205.03</b>	<b>(405.03)</b>	<b>151%</b>	<b>\$563.84</b>
<b>OPM - Operations and maintenance</b>									
5300 - Supplies	24,280.00	5,600.00	29,880.00	1,548.63	0.00	20,771.98	9,088.02	70%	18,660.44
5300.001 - Supplies - Clinic	1,000.00	0.00	1,000.00	0.00	0.00	487.78	(487.78)	47%	625.13
5300.002 - Supplies - Cleaning and household	2,280.00	0.00	2,280.00	258.66	0.00	2,069.72	130.28	94%	1,928.97
5300.004 - Supplies - Postage	3,000.00	0.00	3,000.00	141.36	0.00	5,568.79	(2,568.79)	186%	5,726.63
5302 - Food	44,000.00	0.00	44,000.00	5,363.57	0.00	56,763.25	(12,763.25)	129%	47,761.11

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# PRODUCTION \*Brown Co\* PRODUCTION Zoo Monthly Budget Report through 12/31/2009

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget Less Transactions	% Used / Recd	Prior YTD Total
5303 - Copy expense	250.00	0.00	250.00	8.08	0.00	133.45	116.55	53%	647.83
5304 - Printing	2,500.00	500.00	3,000.00	(321.58)	0.00	4,073.61	(1,073.61)	136%	4,286.07
5305 - Dues and memberships	1,467.00	0.00	1,467.00	0.00	0.00	1,991.00	(524.00)	136%	2,012.03
5306.100 - Maintenance agreement - Software	1,965.00	0.00	1,965.00	324.50	0.00	324.50	1,630.50	17%	324.50
5307.100 - Repairs and maintenance - Equipment	15,580.00	1,000.00	16,580.00	3,370.57	200.00	18,230.63	(1,650.63)	111%	12,532.37
5307.200 - Repairs and maintenance - Vehicle	1,000.00	0.00	1,000.00	605.81	0.00	1,038.03	(38.03)	104%	0.00
5307.300 - Repairs and maintenance - Building	7,500.00	0.00	7,500.00	272.50	0.00	4,560.25	2,939.75	61%	4,995.76
5307.400 - Repairs and maintenance - Grounds	14,500.00	6,000.00	20,500.00	265.20	0.00	17,246.88	3,253.12	84%	7,943.70
5310 - Advertising and public notice	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	141.81
5315 - Vending	16,000.00	0.00	16,000.00	(714.22)	0.00	19,423.20	(3,423.20)	121%	22,476.54
5330 - Books, periodicals, subscription	18.00	0.00	18.00	0.00	0.00	0.00	18.00	0%	25.00
5335 - Software	2,870.00	0.00	2,870.00	0.00	0.00	0.00	2,870.00	0%	0.00
5340 - Travel and training	4,000.00	300.00	4,300.00	316.90	0.00	1,583.30	2,716.70	37%	3,683.78
5365 - Special events	37,000.00	0.00	37,000.00	(4,173.56)	0.00	29,070.89	7,929.11	79%	42,147.14
5366 - Volunteer expense	200.00	0.00	200.00	0.00	0.00	17.98	182.02	9%	38.00
5390 - Miscellaneous	0.00	0.00	0.00	0.00	0.00	100.00	(100.00)	+++	0.00
5392 - Service fees	1,850.00	0.00	1,850.00	484.46	0.00	8,665.47	(7,015.47)	478%	7,242.21
5395 - Equipment - nonoutlay	0.00	0.00	0.00	500.00	0.00	1,580.00	(1,580.00)	+++	1,778.33
5398 - Animal purchases	0.00	0.00	0.00	17.00	0.00	1,137.00	(1,137.00)	+++	789.79
OPM Total:	\$181,150.00	\$13,400.00	\$194,550.00	\$8,268.88	\$200.00	\$195,017.65	(\$667.65)	100%	\$185,767.14
UTL - Utilities									
5501 - Electric	55,008.00	0.00	55,008.00	10,047.83	0.00	58,574.03	(3,566.03)	106%	58,037.21
5502 - Gas, oil, etc.	25,720.00	(4,000.00)	21,720.00	5,989.27	0.00	19,163.73	2,556.27	85%	20,962.93
5505 - Telephone	6,000.00	0.00	6,000.00	997.76	0.00	9,538.84	(3,538.84)	159%	7,927.17
5507 - Other utilities	3,060.00	0.00	3,060.00	212.50	0.00	2,125.00	925.00	70%	0.00
UTL Total:	\$89,778.00	(\$4,000.00)	\$85,778.00	\$17,257.36	\$0.00	\$89,401.90	(\$3,623.60)	104%	\$86,927.31
CHG - Chargebacks									
5600 - Indirect cost	54,422.00	0.00	54,422.00	4,635.08	0.00	55,620.96	(1,198.96)	102%	49,872.00
5601.100 - Intra-county expense - Information services	34,411.00	0.00	34,411.00	3,228.18	0.00	30,748.65	3,661.35	88%	15,402.98
5601.200 - Intra-county expense - Insurance	0,412.00	0.00	0,412.00	798.92	0.00	0,444.06	(32.06)	100%	2,974.04
5601.300 - Intra-county expense - Other departmental	111,300.00	0.00	111,300.00	7,098.21	0.00	121,416.11	(10,116.11)	109%	118,653.18
CHG Total:	\$208,575.00	\$0.00	\$208,575.00	\$15,748.30	\$0.00	\$217,228.68	(\$7,653.68)	104%	\$187,302.20

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# Zoo Monthly Budget Report through 12/31/2009

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
<b>CON - Contracted services</b>									
5700 - Contracted services	4,500.00	0.00	4,500.00	425.64	31.64	3,257.93	1,210.43	73%	2,624.69
5708 - Professional services	0.00	0.00	0.00	0.00	0.00	812.00	(812.00)	+++	1,679.30
<b>CON Total:</b>	<b>\$4,500.00</b>	<b>\$0.00</b>	<b>\$4,500.00</b>	<b>\$425.64</b>	<b>\$31.64</b>	<b>\$4,069.93</b>	<b>\$398.43</b>	<b>91%</b>	<b>\$4,303.96</b>
<b>MED - Medical expenses</b>									
5761 - Medical services	28,000.00	8,000.00	36,000.00	1,414.69	0.00	30,386.88	5,613.12	84%	35,250.46
<b>MED Total:</b>	<b>\$28,000.00</b>	<b>\$8,000.00</b>	<b>\$36,000.00</b>	<b>\$1,414.69</b>	<b>\$0.00</b>	<b>\$30,386.88</b>	<b>\$5,613.12</b>	<b>84%</b>	<b>\$35,250.46</b>
<b>OTH - Other:</b>									
5800 - Grant Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
5803 - Donated items	0.00	0.00	0.00	12,187.00	0.00	12,187.00	(12,187.00)	+++	13,752.67
5840 - Handicapped school	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
<b>OTH Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,187.00</b>	<b>\$0.00</b>	<b>\$12,187.00</b>	<b>(\$12,187.00)</b>	<b>+++</b>	<b>\$13,752.67</b>
<b>DBT - Debt retirement</b>									
5902 - Interest expense	20,000.00	0.00	20,000.00	(19,791.32)	0.00	5,487.87	14,512.13	27%	21,253.79
5903 - Debt issue expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	862.53
<b>DBT Total:</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>	<b>(\$19,791.32)</b>	<b>\$0.00</b>	<b>\$5,487.87</b>	<b>\$14,512.13</b>	<b>27%</b>	<b>\$22,116.32</b>
<b>DEP - Depreciation</b>									
6000.005 - Depreciation - Land Improvements	1,286.00	0.00	1,286.00	107.07	0.00	1,284.64	1.16	100%	1,285.48
6000.010 - Depreciation - Buildings	132,062.00	0.00	132,062.00	12,452.67	0.00	115,630.88	16,431.12	88%	99,174.49
6000.020 - Depreciation - Equipment	82,961.00	0.00	82,961.00	5,743.78	0.00	54,388.34	28,572.66	66%	59,046.03
6000.030 - Depreciation - Infrastructure	764.00	0.00	764.00	63.69	0.00	764.28	(0.28)	100%	1,019.04
6000.040 - Depreciation - Zoo animals	4,852.00	0.00	4,852.00	412.87	0.00	4,954.44	(102.44)	102%	4,903.00
<b>DEP Total:</b>	<b>\$221,925.00</b>	<b>\$0.00</b>	<b>\$221,925.00</b>	<b>\$18,760.08</b>	<b>\$0.00</b>	<b>\$177,022.78</b>	<b>\$44,902.22</b>	<b>80%</b>	<b>\$165,428.04</b>
<b>OUT - Outlay</b>									
6110 - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
6110.900 - Outlay - Contra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
6190 - Disposition of fixed assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	(99,397.44)
6190.040 - Disposition of fixed assets - Animals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	(2,000.00)
<b>OUT Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>+++</b>	<b>(\$101,397.44)</b>
<b>TRO - Transfer out</b>									
9003 - Transfer out	0.00	0.00	0.00	37,396.91	0.00	801,991.98	(801,991.98)	+++	21,377.77
<b>TRO Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37,396.91</b>	<b>\$0.00</b>	<b>\$801,991.98</b>	<b>(\$801,991.98)</b>	<b>+++</b>	<b>\$21,377.77</b>
<b>Expenditure Totals:</b>	<b>\$1,742,069.00</b>	<b>\$17,400.00</b>	<b>\$1,759,469.00</b>	<b>\$181,548.44</b>	<b>\$231.64</b>	<b>\$2,492,448.72</b>	<b>(\$733,211.36)</b>	<b>142%</b>	<b>\$1,495,345.04</b>
<b>Revenue Total:</b>									

PRODUCTION \*Brown Co\* PRODUCTION  
**Zoo Monthly Budget Report through 12/31/2009**

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
Expenditure Total:	\$1,694,550.00	\$4,000.00	\$1,698,550.00	\$749,903.61	\$0.00	\$2,324,736.38	(\$626,186.38)	137%	\$1,987,158.25
Fund: 640 Net Total	\$1,742,069.00	\$17,400.00	\$1,759,469.00	\$181,548.44	\$231.64	\$2,492,448.72	(\$733,211.36)	142%	\$1,498,345.04
	(\$47,519.00)	(\$13,400.00)	(\$60,919.00)	\$568,355.17	(\$231.64)	(\$167,712.34)	\$107,024.98		\$488,813.21
Revenue Grand Total:	\$1,694,550.00	\$4,000.00	\$1,698,550.00	\$749,903.61	\$0.00	\$2,324,736.38	(\$626,186.38)	137%	\$1,987,158.25
Expenditure Grand Total:	\$1,742,069.00	\$17,400.00	\$1,759,469.00	\$181,548.44	\$231.64	\$2,492,448.72	(\$733,211.36)	142%	\$1,498,345.04
Grand Total:	(\$47,519.00)	(\$13,400.00)	(\$60,919.00)	\$568,355.17	(\$231.64)	(\$167,712.34)	\$107,024.98		\$488,813.21



## ZOO MONTHLY ACTIVITY REPORT

### For March 2010

1. Visitor Center Operations Report
2. Zoo Director Report

Zoo Society meeting held on 3/15/10

Continued work on architectural plans for the new education/admin. Building the Zoo Society is fundraising for and has hired an architect to begin plans. Plans are progressing very well. (Conceptual handout)

FOX 11 weekly programming.

Continued work on NEW Zoo Strategic Sustainability Plan

Meeting held with the Village of Suamico Fire Department regarding the new Education Building plans.

Speaking engagement held on March 2<sup>nd</sup> for the Wisconsin Public Service Activities

Speaking engagement held on March 22<sup>nd</sup> for Green Bay Noon Optimists at Hotel Sierra

Speaking engagement held on March 8<sup>th</sup> for the Shawano Rotary Club in Shawano

Several television and newspaper interviews regarding the Sea World accident and NEW Zoo animal care.

3. Curator Report

**NEW ZOO**  
**ADMISSIONS REVENUE ATTENDANCE**  
**2010 REPORT**  
**2008, 2009, 2010**

**ATTENDANCE**

MONTH	2008	2009	2010
January	624	806	834
February	456	2,524	1,649
March	5,879	6,941	
April	12,810	22,456	
May	37,908	42,282	
June	48,832	53,597	
July	49,316	56,199	
August	47,697	42,035	
September	16,974	21,738	
October	23,657	14,165	
November	3,222	6,020	
December	1,531	1,292	
<b>TOTAL</b>	<b>248,906</b>	<b>270,055</b>	<b>2,483</b>

**ADMISSION & DONATIONS**

MONTH	2008		2009		2010		2008		2009		2010	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP
January	1,250.00	7.41	1,773.00	1,042.55	1,532.00	590.80						
February	991.00	41.00	5,824.00	600.36	3,714.10	41.00						
March	11,202.25	123.50	15,750.25	281.06								
April	32,309.50	199.01	39,286.50	718.31								
May	116,001.08	766.00	123,197.16	755.50								
June	109,245.17	897.13	117,308.93	845.03								
July	131,969.25	372.75	151,684.20	1,337.71								
August	136,314.66	917.00	123,188.80	1,302.09								
September	50,356.81	1,359.25	64,341.99	968.33								
October	29,118.75	560.96	12,455.25	128.60								
November	8,643.47	1,822.94	14,183.50	519.69								
December	4,298.11	1,306.92	3,449.00	2,859.00								
<b>TOTAL</b>	<b>\$631,700.05</b>	<b>\$8,373.87</b>	<b>\$672,442.58</b>	<b>\$11,358.23</b>	<b>\$5,246.10</b>	<b>\$631.80</b>	<b>\$2.57</b>	<b>\$2.46</b>	<b>\$2.57</b>	<b>\$2.46</b>	<b>\$2.04</b>	<b>\$2.04</b>

**NEW ZOO  
GIFT SHOP, CONCESSIONS  
ZOO PASS REVENUE**

**2010 REPORT  
2008, 2009, 2010**

					2008	2009	2010
					PER	PER	PER
Paws & Claws					CAP	CAP	CAP
Gift Shop	2008	2009	2010	(-)/(+)			
January	\$ 595.37	\$ 830.17	\$ 1,100.43	\$ 270.26	\$ 0.95	\$1.03	\$ 1.32
February	\$ 729.81	\$ 2,830.32	\$ 1,733.75	(\$1,096.57)	\$ 1.60	\$1.12	\$1.05
March	\$ 5,757.22	\$ 5,913.59			\$ 0.98	\$0.87	
April	\$ 11,995.58	\$ 15,107.46			\$ 0.94	\$0.67	
May	\$ 38,492.16	\$ 36,771.02			\$ 1.02	\$0.87	
June	\$41,888.73	\$44,494.48			\$ 0.86	\$0.83	
July	\$ 49,126.63	\$ 49,436.74			\$ 1.00	\$0.89	
August	\$ 47,225.06	\$ 41,274.65			\$ 0.99	\$0.98	
September	\$ 13,785.69	\$ 16,858.13			\$ 0.81	\$0.78	
October	\$ 10,721.05	\$ 13,326.57			\$ 0.45	\$0.94	
November	\$ 2,416.52	\$ 4,147.86			\$ 0.75	\$0.69	
December	\$1,650.35	\$1,708.66			\$ 1.08	\$1.32	
<b>TOTAL</b>	<b>\$ 224,384.17</b>	<b>\$ 232,699.65</b>	<b>\$ 2,834.18</b>	<b>\$ (826.31)</b>	<b>\$ 0.95</b>	<b>\$ 0.92</b>	<b>\$ 1.19</b>

					2008	2009	2010
					PER	PER	PER
Mayan					CAP	CAP	CAP
Taste of Tropic	2008	2009	2010	(-)/(+)			
January	\$ 504.56	\$ 589.33	\$ 1,702.25	\$ 1,112.92	\$0.81	\$0.73	\$2.04
February	\$ 519.75	\$ 1,773.79	\$ 2,542.97	\$769.18	\$1.14	\$0.70	\$1.54
March	\$ 3,085.18	\$ 4,509.88			\$0.52	\$0.66	
April	\$ 9,874.56	\$ 13,320.22			\$0.77	\$0.59	
May	\$ 26,304.66	\$ 32,991.35			\$0.69	\$0.78	
June	\$39,309.12	\$38,201.67			\$0.80	\$0.71	
July	\$ 35,774.78	\$ 44,643.82			\$0.73	\$0.79	
August	\$ 38,943.79	\$ 41,662.95			\$0.82	\$0.99	
September	\$ 12,100.87	\$ 16,925.85			\$0.71	\$0.78	
October	\$ 17,378.85	\$ 12,192.65			\$0.73	\$0.86	
November	\$ 1,842.95	\$ 4,135.12			\$0.57	\$0.69	
December	\$ 1,730.81	\$ 1,960.99			\$1.13	\$1.52	
<b>TOTAL</b>	<b>\$ 187,369.88</b>	<b>\$ 212,907.62</b>	<b>\$ 4,245.22</b>	<b>\$ 1,882.10</b>	<b>\$0.79</b>	<b>\$ 0.82</b>	<b>\$ 1.79</b>

<b>ZOO PASS</b>							
MONTH	2008	2009	2010	(-)/(+)	NEW	RENEWAL	TOTAL
January	\$1,389.00	\$ 1,827.00	\$2,317.00	\$ 490.00	16	23	39
February	\$ 1,353.00	\$ 3,977.00	\$ 3,177.00	\$ (800.00)	16	32	48
March	\$ 8,216.00	\$ 12,073.00					
April	\$ 21,320.00	\$ 20,447.00					
May	\$ 23,609.00	\$ 32,600.00					
June	\$18,958.00	\$23,237.00					
July	\$ 18,800.00	\$ 20,025.00					
August	\$ 11,732.00	\$ 12,308.00					
September	\$ 6,444.00	\$ 7,278.00					
October	\$ 5,022.00	\$ 2,739.00					
November	\$ 2,855.00	\$ 3,944.00					
December	\$ 5,115.00	\$ 8,273.00					
<b>TOTAL</b>	<b>\$ 124,813.00</b>	<b>\$ 148,728.00</b>	<b>\$ 2,258.00</b>	<b>\$ (310.00)</b>			<b>39</b>

## Animal Collection Report

### March 2010

Six year old male River Otter, Oliver died very suddenly and unexpectedly on Saturday, 3/6/10. Tissue analysis showed that the cause of death was likely heart arrhythmia caused by scar tissue in the heart. It is not clear if the scar tissue was a developmental phenomenon or the result of an infection long ago (Oliver was an orphaned wild pup). There are currently no male otters available for transfer from other AZA facilities. We will watch for orphaned or rehab animals in need of a home.

We exchanged a young female Black-necked Stilt with a male from the Miller Park Zoo in IL. on 3/10/10. Miller Park Zoo has an exhibit more conducive to breeding this species and holds a genetically valuable male who is a good match for our wild born female. Our longtime resident stilt, Diva, is expected to be happy with the exchange as she has always preferred the company of males (she has been a bit hard on her young female roommate). Zookeeper Katie Taylor transported the birds to and fro and was able to spend time working with Miller Park Zoo staff and learning new husbandry and training techniques.

The emus have produced a record number of eggs – more than 30 so far this season. They typically produce about 2 dozen and didn't lay any at all two years ago during the "rough patch" in their relationship. Because there is no need for the zoo to create more emus, the beautiful green eggs are blown out and used for educational purposes.

Our newly established pair of Laughing Kookaburras produced an egg but, unfortunately, broke it several days later. We hope that they will do better with subsequent eggs. Our female, who has been here for 14 years, has never before laid an egg. Although she did live with a male bird in the past, they were "just friends". Many birds do not lay eggs if they have not performed specific courtship rituals bonded with a mate (Kookaburra males give presents to their mates).

A pair of penguins not currently recommended for breeding are sitting on a fake egg. They (and the zookeepers) are getting some practice taking care of an egg in case the young (and somewhat irresponsible) pair that has been selected for reproduction need someone to foster an egg for them.

Carmen Murach, Curator of Animals, attended a Mate Choice Symposium at the St. Louis Zoo this month. The group investigated options for enhancing bonding between recommended breeding pairs (pheromones, season, introduction techniques, competition {aka jealousy}). We also discussed the genetic implications of allowing animals to choose their own mate from a selection of possible partners and the possibility of using urine samples to aid in those choices. A female snow leopard, for example, may be able to indicate preference for a certain male's scent before she is transferred to her new home.

## NEW ZOO

Brown County

4418 REFORESTATION ROAD  
GREEN BAY, WISCONSIN 54313

PHONE (920) 434-7841 ext. 102  
E-MAIL KAWSKI\_AJ@CO.BROWN.WI.US



ANGELA KAWSKI

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

### NORTHEASTERN WISCONSIN ZOO EDUCATION AND VOLUNTEER PROGRAMS REPORT FEBRUARY 2010

#### Volunteer Hours

2010 Hours	Opportunity	2009 Hours
	Exhibit Windows	4
144	Giraffe Stand	134.5
26	Husbandry	153.5
51.5	Office Help	7
	Roving w/Animals	12
28	Special Projects	9.25
	Visitor Center	2.5
	Zoo Watch	2.5
249.5	Total Hours	325.25

#### Internship Hours

Intern A 19.75

Intern B 40.75

Intern C 29.25

Total Hours = 89.75

#### Off-Site Programs (Zoomobiles)

Feb 3<sup>rd</sup> – Little Chute Elementary – “Civic Group” \$0

Feb 21<sup>st</sup>—Trinity Lutheran Young Christians – \$180

Feb 25<sup>th</sup>—Rock River Intermediate School Career Day -- \$50 donation

Total of \$230

#### On-Site Programs

None

#### Volunteer Orientations & Projects

Feb 4<sup>th</sup> – General Volunteer Orientation – 3 new volunteers

Feb 6<sup>th</sup> – General Volunteer Orientation – 15 new volunteers

Feb 20<sup>th</sup> – Giraffe Vol Orientation – 8 trained volunteers

Brown County  
Library  
Budget Status Report  
12/31/2009

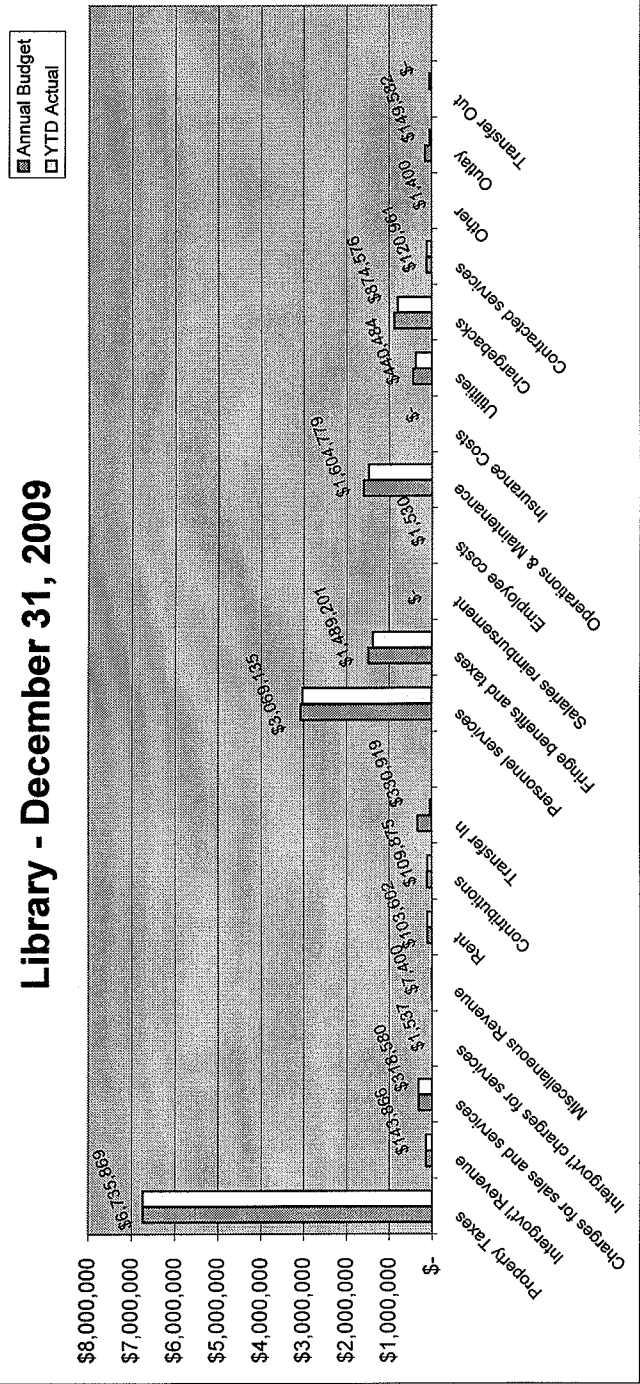
	Annual Budget	YTD Actual
Property Taxes	\$ 6,735,869	\$ 6,735,869
Intergov't Revenue	\$ 143,866	\$ 139,653
Charges for sales and services	\$ 318,580	\$ 318,760
Intergov't charges for services	\$ 1,537	\$ 1,257
Miscellaneous Revenue	\$ 7,400	\$ 5,862
Rent	\$ 103,602	\$ 103,804
Contributions	\$ 109,875	\$ 99,072
Transfer In	\$ 330,919	\$ 38,611
Personnel services	\$ 3,069,135	\$ 3,027,249
Fringe benefits and taxes	\$ 1,489,201	\$ 1,385,053
Salaries reimbursement	\$ -	\$ -
Employee costs	\$ 1,530	\$ 835
Operations & Maintenance	\$ 1,604,779	\$ 1,480,741
Insurance Costs	\$ -	\$ -
Utilities	\$ 440,484	\$ 376,031
Chargebacks	\$ 874,576	\$ 797,513
Contracted services	\$ 120,961	\$ 115,746
Other	\$ 1,400	\$ 1,544
Outlay	\$ 149,582	\$ 35,780
Transfer Out	\$ -	\$ 52,104

**HIGHLIGHTS:**

Revenues: Our actual revenue varies from our budget primarily by the 2008 carryover. Carryover is reflected in budget but not in actual, accounting for most of our variance.

Expenses: Expenses were under budget for personnel costs, information services chargebacks and utilities. Funds are being carried over for library automation projects, self-checks, book purchases, a direct digital controller, delivery services, energy conservation, and maintenance projects identified within the Boldt engineering assessment.

**Library - December 31, 2009**



## BUDGET ADJUSTMENT REQUEST

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	Library Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	Library Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input checked="" type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	105.050.020.003.4302	State Grant and Aid Revenue	18,970
<input checked="" type="checkbox"/>	<input type="checkbox"/>	105.050.020.003.5300.003	Supplies Technology	18,970

## Narrative Justification:

To record grant from Nicolet Federated Library System for technology purposes. This grant will be used to purchase touch screen monitors for staff computers at our public service desks.

## AUTHORIZATIONS

  
 Signature of Department Head

Department: Library

Date: 3/18/10 \*

\* received 3/3/10 mh

  
 Signature of Executive

Date: 3/11/10

  
 3/9/10

**Neville Public Museum Attendance and Admissions  
February 2010**

Attendance													
Date	Day	Adult Adm	Child Adm	Free Child	Free Other (researchers, interns, etc.)	Free Friends Member	# Students	Free Time (Wed. 6-8 pm)	Gift Shop Only (open limited hours)	Programs & Meetings	Total Attendance	Total Admission Revenue	
1	Mon	23	2	4	3	5	20		0	193	250	\$116	
2	Tues	18	3	5	11	0	161		0	10	208	\$239	
3	Wed	13	1	8	10	1	0	107	0	79	219	\$54	
4	Thurs	14	2	1	16	3	36		2	0	74	\$96	
5	Fri	22	6	7	15	3	147		1	138	339	\$247	
6	Sat	95	24	24	2	1	0		4	0	150	\$428	
7	Sun	37	14	10	0	0	15		0	0	76	\$191	
8	Mon	9	0	2	15	4	0		0	189	219	\$36	
9	Tues	10	2	6	6	0	5		0	39	68	\$49	
10	Wed	15	0	2	20	0	0	22	0	199	258	\$60	
11	Thurs	21	5	3	11	3	0		1	222	266	\$94	
12	Fri	34	4	11	15	3	99		4	0	170	\$243	
13	Sat	85	32	30	7	3	200		1	50	408	\$606	
14	Sun	80	26	21	2	1	0		1	235	366	\$372	
15	Mon	48	10	5	4	5	85		3	198	358	\$271	
16	Tues	17	5	1	8	0	100		4	62	197	\$178	
17	Wed	9	1	4	16	2	66	24	3	166	291	\$104	
18	Thurs	21	5	9	15	2	71		2	115	240	\$165	
19	Fri	54	17	18	12	6	133		1	0	241	\$381	
20	Sat	125	46	36	4	2	1		1	5	220	\$593	
21	Sun	58	24	18	8	5	1		1	0	115	\$281	
22	Mon	12	3	3	2	2	0		1	0	23	\$54	
23	Tues	13	0	2	9	0	116		0	0	140	\$168	
24	Wed	12	5	6	18	1	18	61	5	337	463	\$76	
25	Thurs	33	3	6	29	1	11		1	96	180	\$139	
26	Fri	42	20	6	10	3	97		0	49	227	\$305	
27	Sat	124	35	28	2	9	0		2	23	223	\$567	
28	Sun	62	20	14	4	7	0		0	0	107	\$288	
TOTAL		1,106	315	290	274	72	1,382	214	38	2,405	6,096	\$6,401	
										Feb-09	4,258	\$4,903	
										Visitors =	6,096		
										Outreach =	227		
										Grand Total Visitors & Outreach			6,323



**GOLF COURSE FINANCIAL STATISTICS  
AS OF MARCH 14, 2010**



**GOLF COURSE REVENUE:**

	<b>TOTAL PLAYERS</b>	<b>TOTAL REVENUE</b>
2010 YTD	0	2,917.75
2009 YTD	0	1,223.50 *
2008 YTD	0	1,619.25 *

**PASSES PURCHASED:**

		<b>PASSES SOLD</b>	<b>TOTAL REVENUE</b>
ADULTS	1,250	4	5,000.00
HUSBAND AND WIFE	2,250	0	0.00
SR CITIZEN (62+)	1,124	1	1,124.00
SR HUSBAND AND WIFE	2,023	0	0.00
ADULT 18-22	650	0	0.00
JUNIOR (18 & UNDER)	956	0	0.00
LIMITED JUNIOR	300	0	0.00
FREE ADULT PASS (1,250)		0	0.00
<b>TOTAL PASSES</b>		<u>5</u>	<u>6,124.00</u>
REFUNDED PASSES			0.00
REVENUE FROM GC & DUPLICATE PASSES			1,361.00
REVENUE FROM DAILY PLAY			<u>2,917.75</u>
<b>TOTAL REVENUE RECEIVED</b>			<u><u>10,402.75</u></u>

**PRO-SHOP SHARED REVENUE (CARTS):**

	<b>COUNTY SHARE</b>
2010 YTD	0.00
2009 YTD	0.00 *
2008 YTD	48.34 *

**SAFARI STEAKHOUSE SHARED REVENUE:**

	<b>COUNTY SHARE</b>
2010 YTD	11,600.09
2009 YTD	13,431.66
2008 YTD	12,932.05

\* Effective for the week ending 4/19/09, YTD golf course comparison numbers for 2009 and 2008 were reported weekly, not daily. Because of this, the YTD comparison numbers from this point forward for 2009 and 2008 may include a variance of 1 to 2 days.

Brown County  
Golf Course  
Budget Status Report

12/31/2009

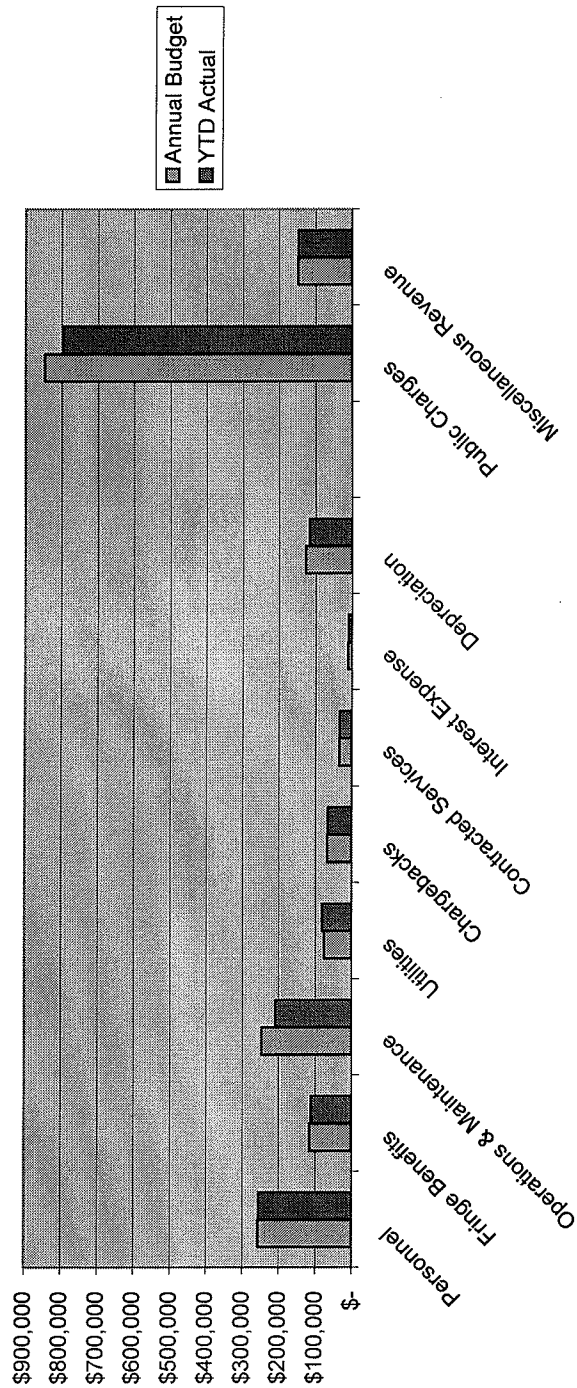
	Annual Budget	YTD Budget	YTD %
Personnel	\$ 256,167	\$ 254,495	99
Fringe Benefits	\$ 114,262	\$ 109,860	96
Operations & Maintenance	\$ 246,380	\$ 208,141	85
Utilities	\$ 75,040	\$ 81,122	105
Chargebacks	\$ 66,826	\$ 65,260	98
Contracted Services	\$ 33,786	\$ 32,840	97
Interest Expense	\$ 10,260	\$ 9,956	97
Depreciation	\$ 127,135	\$ 116,622	92
Public Charges	\$ 847,000	\$ 796,752	94
Miscellaneous Revenue	\$ 147,246	\$ 146,771	99

**HIGHLIGHTS:**

For the 2009 golf season the Golf Course came under budget by \$53,000. With \$38,000 being saved in Operations and Maintenance and \$6,000 from Payroll.

The Golf Course is an Enterprise Fund that returns \$62,060 to the general fund.

## Golf Course Budget Analysis December 31, 2009



# COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

February-10	Date	Building	2010	2009	2009 Date
Monster Trucks	February 5 2010	ARENA	2794	2,574	
Monster Trucks	February 6 2010	ARENA	2882	2,317	
Monster Trucks	February 6 2010	ARENA	2685	2,537	
Shinedown	February 9 2010	ARENA	4109	N/A	
State Cheer Competition	February 13 2010	ARENA	3700	3,600	
WBAY Boat Show	February 18 2010	ARENA	608	347	
WBAY Boat Show	February 19 2010	ARENA	382	311	
WBAY Boat Show	February 20 2010	ARENA	832	751	
WBAY Boat Show	February 21 2010	ARENA	411	431	
Gamblers	February 27 2010	ARENA	3230	3,523	
Packerland Kennel Club		ARENA	N/A	455	February 1, 2009
Liquidation Sale		ARENA	N/A	2,879	February 27 2009
Liquidation Sale		ARENA	N/A	3,988	February 28 2009
<b>ARENA TOTAL</b>			<b>21,633</b>	<b>20,190</b>	
Arti Gras	February 6 2010	SHOPKO	2084	2,200	
Arti Gras	February 7 2010	SHOPKO	1100	1,575	
Mantown	February 12 2010	SHOPKO	941	N/A	
Mantown	February 13 2010	SHOPKO	508	N/A	
WBAY Boat Show	February 18 2010	SHOPKO	607	347	
WBAY Boat Show	February 19 2010	SHOPKO	383	311	
WBAY Boat Show	February 20 2010	SHOPKO	832	752	
WBAY Boat Show	February 21 2010	SHOPKO	411	431	
Wisconsin Deer Classic	February 26 2010	SHOPKO	785	894	
Wisconsin Deer Classic	February 27 2010	SHOPKO	2996	3,255	
Wisconsin Deer Classic	February 28 2010	SHOPKO	1248	N/A	
All Canada Show		SHOPKO	N/A	350	February 1 2009
Einstein Expo		SHOPKO	N/A	3,339	February 14 2009
<b>SHOPKO HALL TOTAL</b>			<b>11,895</b>	<b>9,765</b>	
Gamblers vs. Tri City	February 3 2010	RESCH	997	6,285	
Gamblers vs. Tri City	February 5 2010	RESCH	3497	1,598	
UWGB Vs. Milwaukee	February 6 2010	RESCH	4384	6,878	
Disney On Ice	February 10 2010	RESCH	4811	N/A	
Disney On Ice	February 11 2010	RESCH	3937	5,143	
Disney On Ice	February 12 2010	RESCH	4918	5,202	
Disney On Ice	February 13 2010	RESCH	4229	4,507	
Disney On Ice	February 13 2010	RESCH	4709	3,984	
Disney On Ice	February 13 2010	RESCH	5172	4,143	
Disney On Ice	February 14 2010	RESCH	4627	3,300	
Disney On Ice	February 14 2010	RESCH	2438	4,524	
UWGB vs. Cleveland State	February 16 2010	RESCH	2563	6,124	
ESPN Bracket Buster	February 20 2010	RESCH	2901	N/A	
Gamblers vs. Sioux Falls	February 26 2010	RESCH	4171	3,523	
Rascal Flatts	February 27 2010	RESCH	6650	N/A	
Gamblers vs. Youngstown Phantoms	February 28 2010	RESCH	3602	5,489	
UWGB Vs. Butler		RESCH	N/A	3,346	February 2, 2009
Motley Crue		RESCH		5,481	February 19 2009
Toby Keith		RESCH		7,089	February 20 2009
<b>RESCH CENTER TOTAL</b>			<b>63,606</b>	<b>76,616</b>	
<b><u>TOTAL FOR FEBRUARY 2010</u></b>			<b><u>97,134</u></b>	<b><u>110,260</u></b>	

NOTE: WHEN TWO/THREE BUILDINGS ARE USED FOR AN  
EVENT THE ATTENDANCE IS DIVIDED BETWEEN THE TWO/THREE

